EXCELSIOR COLLEGE
Financial Aid Office
7 Columbia Circle, Albany NY 12203
Phone 855-323-9235 / Fax 518-464-8777

2012-2013 Independent Student Verification Worksheets

Federal Student Aid Programs

Complete all sections of this worksheet and submit it to the Financial Aid Office as soon as possible. Failure to submit this form in a timely fashion will delay your application processing.

We are required to obtain this information and verify the information you provided on your 2012-2013 FAFSA before we disburse any federal financial aid to you. If we identify errors as a result of this information, we will make the necessary changes to your FAFSA. Changes may result in adjustments to your financial aid eligibility.

A. Student Information

Last Name First Name M.I.

Social Security Number

Address (Include Apt. No.)

Date of Birth

City State Zip

Phone number (include area code)

B. Family Information

List the people in **your household**, including:

Yourself and your spouse if you have one, and
Your children, if you will provide more than half of their support from July 1, 2012 through June 30, 2013, and
Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2012 through June 30, 2013.

Write the names of **all** household members. Also write the name of the college for any household member, excluding your parent(s), who will be attending college **at least half-time** between July 1, 2012 and June 30, 2013, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	DOB	Relationship	College (If attending)
Missy Jones (example)	*11/05/1993*	*Wife*	*Central University*
		Self	

C. Student Tax Transcript – If you filed taxes, you must complete this section

If you filed a 2011 Federal tax return, you must provide a **2011 IRS Tax Return Transcript (UNLESS YOU USED THE IRS DATA RETRIEVAL TOOL IN FAFSA ON THE WEB)**. This can be obtained at www.irs.gov. Allow three weeks for delivery. When you receive the transcript, submit it to the Financial Aid Office immediately.

DO NOT submit copies of your 2011 Federal tax return. Due to changes in Federal regulations, **we can only accept the IRS Tax Return Transcript.**

D. Spouse Tax Transcript (if student is married) – If your spouse filed taxes, they must complete this section

If your spouse filed a 2011 Federal tax return, he/she must provide a **2011 IRS Tax Return Transcript**. This can be obtained at www.irs.gov. Allow three weeks for delivery. When you receive the transcript, submit it to the Financial Aid Office immediately.

DO NOT submit copies of your spouse's 2011 Federal tax return. Due to changes in Federal regulations, **we can only accept the IRS Tax Return Transcript.**

E. Student's Income Information – Complete this section if you **WILL NOT** file 2011 taxes

[ ] Check here if you will not file and are not required to file a 2011 U.S. Income Tax Return. If you worked in 2011, list below your employer(s) and any income received in 2011 (use the W-2 form or other earnings statements if available).

Employer(s)	2011 Earnings
	$
	$
	$

F. Spouse's Income Information (if student is married) – Complete this section if your spouse **WILL NOT** file 2011 taxes

[ ] Check here if your spouse will not file and are not required to file a 2011 U.S. Income Tax Return. If your spouse worked in 2011, list below their employer(s) and any income received in 2011 (use the W-2 form or other earnings statements if available).

Employer(s)	2011 Earnings
	$
	$
	$

G. Spouse's Other Information to Be Verified (if student is married)

[ ] Check here if one of the persons listed in Section B of this worksheet received Supplemental Nutrition Assistance Program or SNAP (formerly known as **food stamps**) any time during the 2010 or 2011 calendar years. If asked by the school, I will provide documentation of the receipt of SNAP benefits during 2010 and/or 2011.

Name of Person Receiving Benefit	Total 2011 Benefit	County of Residence
Marty Jones	*$2,000*	*Oswego County*

[ ] Check here if the student's spouse listed in Section B of this worksheet **PAID** child support in 2011. Your spouse must complete the table below. If asked by the school, I will provide documentation of the payment of child support. *If you need more space, attach a separate page that includes the student's name and Social Security Number at the top.*

Name of Person Who Paid Child Support	Name (s) of Person to Whom Child Support was Paid	Name of Child for Whom Support was Paid	Amount of Child Support Paid in 2011
Marty Jones	*Chris Smith (example)*	*Terry Jones*	*$6,000.00*

H. Sign this Worksheet

By signing this worksheet, we certify that all the information reported on it is complete and correct. The student and spouse (if married) must sign and date.

_____ _____
Student Date

_____ _____
Spouse Date