2014
COMMENCEMENT

Dear Graduate,

The Student Support Award honors a special person or group whose valuable support has played a significant role in helping one of our graduates reach the goal of earning their degree. Is there an individual or maybe an organization that was instrumental in your quest to graduate? Perhaps there was someone who provided you with time and/or resources, who helped keep you focused, cleared barriers for you, provided emotional or financial assistance — someone who cared as much as you did! Excelsior College gives you an opportunity to acknowledge this individual or organization by encouraging you to submit a nomination for the 2014 Student Support Award.

This award acknowledges individuals outside of the Excelsior College community. While we recognize that members of the Excelsior staff and/or representatives of the College may have also provided you with guidance and assistance while pursuing your degree, this award honors the other prominent people in your life such as your family, friends, or colleagues.

If you are interested in submitting a nomination, complete the attached Nomination Form by April 11, 2014. A staff committee will review all nominations. The award recipient will be invited to attend the July 10, 2014 Awards Convocation and the July 11, 2014, Commencement ceremony as a guest of Excelsior College. The winner will be notified by mail, and a follow-up phone call will be made by a member of the selection committee. The College provides the award recipient with hotel accommodations for a two-day stay in Albany and covers travel expenses up to $350.00. In addition, the recipient will be presented with an award, recognized in the Commencement and Convocation program booklets, and may be featured in other Excelsior publications.

We look forward to hearing from you.

Sincerely,

*Student Support Award Committee Members*

Past Student Support Award recipients pose with their nominating grads.
Read about past award recipients by visiting the archive at our website.

# Nomination Form for Student Support Award

2014 COMMENCEMENT

## 1. Completing the Form

This form can be completed on-screen and submitted via email. We recommend that you save this form to your desktop before proceeding. Simply type your responses in the spaces indicated, review for accuracy, and click the **Submit** button to immediately send your nomination to the award committee.

Your name _____

Address _____

_____

Student ID # _____

Degree earned _____

Date of graduation _____

Phone number _____

Email address _____

Nominee's name _____

Address _____

_____

Relationship to nominee _____

Nominee's phone number _____

Nominee's email address

_____

## 2. Terms

By submitting this form to Excelsior College, I hereby certify that the information provided in this nomination/application form is true and correct. I have not knowingly withheld any information that would jeopardize inclusion of this application. In addition, I hereby authorize Excelsior College to use information from this application form for publicity/public relations purposes.

☐ I agree to these terms. ☐ I do not agree to these terms. Date: _____

## 3. Writing the Narrative

Using the space allotted on the following page, write a short narrative describing why you are nominating the person/organization you have chosen. Below are some of the criteria used by the Committee when reviewing the nominations. You may wish to consider these general guidelines as you write your narrative:

- Advocacy for student
- Availability to student
- Empathy and caring attitude toward student
- Responsiveness to student needs
- Ability to coach and listen
- Time and resources provided to student (emotional, physical, and financial)
- Assistance to the student in overcoming barriers

continued on next page

## 3. Writing the Narrative (continued)

Enter your narrative in the box below. There is no limit to the length of your narrative.

## 4. Submitting the Nomination by Email

**Deadline for Submission is April 11, 2014.**

Save the completed nomination form for your records before clicking the button at right to submit by email.

**Click here to submit to**
**SSAward@excelsior.edu**

If submitting by U.S. mail, print your completed form and mail to the following address: Excelsior College, Student Support Award, 7 Columbia Circle, Albany, NY 12203-5159.